



**Client and Family Leadership Committee Meeting Minutes**  
**Date: Wednesday, May 10, 2017 | Time: 9:30am-12:00pm**

**MHSOAC Office**  
**1325 J Street, Suite 1700, Sacramento, CA 95814**  
**Darrell Steinberg Conference Room**

**\*DRAFT\***

<b>Committee Members:</b>	<b>Staff:</b>	<b>Other Attendees:</b>
Gladys Mitchell, Vice Chair	Angela Brand	Maureen Njamfa
Michaele Beebe	Tom Orrock	Hector Ramirez
Andrea Crook	Filomena Yeroshek	Gee Roman
Jeffrey Decker*		Melen Vue
Pete LaFollette		Beth Wolf
Yvette McShan		
Laysha Ostrow		
Min Suh		
Julia Sweeney		
Jairo Wilches		
Sam Woolf		
Sandy Villano*		
Sharon Yates		

\*Participation by phone

Committee members absent: Khatera Aslami-Tamplen, Carmen Diaz, Richard Krzyzanowski, Darlene Prettyman, Emily Wu Truong

**Welcome/Introductions**

Commissioner Gladys Mitchell, Vice Chair, called the meeting to order and welcomed everyone. Introductions were provided by all present in the room as well as on the phone.

**Agenda Item 1: Adoption of the March 8, 2017 Meeting Minutes**

The Committee (Committee) took a moment to review the minutes. Sandy Villano made the motion to approve minutes from the May 10, 2017 CFLC Committee meeting; motion was seconded by Julia Sweeney. Motion carried and minutes were approved without modification.

*Vote recorded with participating members as follows:*

- Approve: Commissioner Mitchell, Michaele Beebe, Jeff Decker, Pete LaFollette, Sandy Villano, Julia Sweeney, Jairo Wilches, Sam Woolf, and Sharon Yates.
- Abstain: none

## Agenda Item 2: Adoption of the CFLC Charter

The Committee reviewed the charter. Committee discussion included feedback on the following items:

- Concern about the “voice” of the Charter; is intention to “unite” as used in the language.
- De-emphasize the voice of the individual as challenge is to provide feedback from the perspective of the community as a whole; clarifying role of Committee members as representatives of individual experience and voice or as representatives of the community.
- Committee members should be able to bring information to the Commission as well as share information in respective communities; bidirectional feedback loop.
- The goal of the Committees as a support to the efforts of the Commission, not the other way around; the Committee role is one that is advisory to work conducted.

The Committee discussed additions/changes to the Charter as follows:

- Change “in the room” to “at the table.”
- Replace “stigma with “social inclusion.”
- Add Recovery Outcome tools; how to be involved in statewide development of outcome measures.
- Focus on peer positions; wages are currently too low, job descriptions are vague; Committee should consider how to provide oversight and recommendations for best practices.

Overall, the Committee members agreed that activities should not be so extensive that the Committee is not able to accomplish everything in a limited amount of time. Members agreed that Committee should focus on doing a few manageable things well and that the Charter should exist as a living document with flexibility to change and revise as new trends and opportunities occur. The Committee also discussed looking at assigning “leads” to each activity.

Sharon Yates made the motion to approve the CFLC Committee charter; motion was seconded by Michael Beebe. Motion carried and Charter was approved without modification.

*Vote recorded with participating members as follows:*

- Approve: Commissioner Mitchell, Michael Beebe, Andrea Crook, Jeff Decker, Pete LaFollette, Yvette McShan, Sandy Villano, Min Suh, Julia Sweeney, Jairo Wilches, Sam Woolf, and Sharon Yates.
- Abstain: none

**Public Comment**

There was no additional public comment provided on this item.

**Agenda Item 3: Phase II MHSOAC Transparency Tool**

Brian Sala, Ph.D., MHSOAC Deputy Director, provided the Committee with an overview of the in-progress development of the MHSOAC Fiscal Transparency tool (a sample of the materials covered can be found online at: [https://projects.invisionapp.com/share/WDAWW8HNU#/screens/225543483\\_Home](https://projects.invisionapp.com/share/WDAWW8HNU#/screens/225543483_Home))

Dr. Sala walked provided an explanation of some of the features of the tool including how to find out how counties have spent MHSA funds, amount of unspent funds, and the type of programs that are available in each county and statewide. Dr. Sala encouraged the Committee to provide feedback as one of the goals of the tool is to create awareness of available funding, programs and facilitate a greater level of engagement from the community at the county level including the ability of stakeholders to hold county mental health department accountable for how money is spent at the local level.

Laysha Ostrow asked if the tool was meant to connect individuals to services. Dr. Sala explained that the goal is to work in partnership with the counties so as not to overstep the county role of service provision.

Sandy Villano recommended adding language regarding the criteria for programs, specifically as it pertains to children and families as many programs are geared for adults. If a family is in need, they may look online and having more defined criteria would allow them to make educated decisions about where to go.

Julia Sweeney recommended ensuring the tool is mobile optimized as many people rely on their cell phones for accessing information.

Dr. Sala reported that the MHSOAC is considering how to program the system search tools to balance the classification system with natural, more organic search language.

Commissioner Mitchell inquired as to whether or not the system would have the capacity for stakeholders to assess programs or for a program evaluation to take place. Dr. Sala explained that, for now, the system is only set up for search and discovery of programs.

Pete LaFollete expressed frustration with the lack of fiscal oversight.

Prompted by a question from Michaele Beebe, Dr. Sala explained that the counties would be responsible to upload their open data and information. He also further clarified that this is an iterative process and right now, the MHSOAC is seeking input on what is needed and how to best describe services and programs. Michaele Beebe also asked if data on programs would be made available in real time; Dr. Sala indicated that that is one of the long term goals of the project.

Laysha Ostrow asked how the MHSOAC would avoid duplicated data counts and how it would classify overlapping programs that serve multiple populations/purposes.

Dr. Sala explained that the goal first is to establish what needs to be there and drill down for specifics over time; recognizing that there are different uses and purposes without overwhelming users.

Commissioner Mitchell noted that the Committee was looking at the tool through the “lens” of the client/family experience and that it would need to be further decided how to recognize multiple “lenses” but with the recognition that it must be accessible for clients and families.

Jeffrey Decker recommended considering age as a category instead of or in addition to stakeholder populations.

Sam Woolf suggested looking at the current Yelp model or perhaps adding a zip code query to allow for users to search not just by county but in a specific area. Dr. Sala noted that there is a lot of room to explore search filters and categories.

Laysha Ostrwo asked if the tool was to be used for consumers and families to find services or for information as related to participation in the Community Planning Process (CPP). Dr. Sala explained that presentation was provided to the Committee as an opportunity to advise the Commission and noted that the Committee would need to decide if they feel that the tools should be used in part for directing individuals to available services.

Julia Sweeney noted that county program knowledge would be useful to determine access, i.e. bed availability in a county, help to identify what is available, and to possible help identify disparities in access and county capacity. She also noted it would helpful if programs listed provided additional information on insurance to help individuals know if their insurance is accepted by the program.

Jairo Wilches observed that the tool could be used both for individuals to identify services and for oversight and transparency.

Commissioner Mitchell noted a preference for the tool to be developed in a “consumer-driven” manner.

Michaele Beebe recommended that there be separate categories for children and adults.

Sharon Yates noted a background in IT projects and the challenge in making sure all the information needed was available. She also suggested that the tool have “high level” information available for decision makers and cautioned the Commission to be careful with data as there are HIPPA protections that must be followed.

Andrea Crook noted that listing too much information wouldn’t be helpful and would require constant updating or else info would be outdated. She also recommended that multiple languages be available as well as either a guide for the “alphabet soup” –

overuse of acronyms that is often widely used by those within mental health- or avoiding excessive use of acronyms in the descriptors/search filters.

Hector Ramirez, a public participant and member of the CLCC, also recommended that the Commission look at having multilingual accessibility.

Julia Sweeney notes two focuses to the project, county and consumer and asked the Committee to focus on connecting individuals to services.

Dr. Sala concluded his presentation and noted that he would be back to brief the Committee at a future meeting.

### **Public Comment**

There was no additional public comment provided on this item.

### **Agenda Item 4: Presentation by NAMI California**

Beth Wolf and Melen Vue provided the Committee with a brief overview on the upcoming activities of NAMI California proposed under the recently awarded stakeholder contract to provide advocacy and training for Families of Clients/Consumers. Ms. Wolf and Ms. Vue shared an overview of the scope of work as well as goals and objectives for each of the components of the contract.

Pete LaFollete asked about long term plans for data collection and asked that contractors not simply “go through the motions: of activities. Ms. Wolf noted that NAMI California included activities to collect data and information and that these activities would be used to inform the progress of ongoing and future activities.

Hector Ramirez asked if NAMI still required individuals to pay a membership fee to access MHSA program info and other activities. Ms. Wolf stated that all program and organizational info is available to the public, free of charge.

Sandy Villano asked what NAMI’s strategy would be to get ahead of the upcoming proposed changes to the Affordable Care Act (ACA). Ms. Wolf stated that while she didn’t have any specific information about what NAMI would be doing, she offered to provide her contact information so that she and Ms. Villano could connect after the meeting.

Commissioner Mitchell noted that they have presented a very robust project and to make sure that they “stay on top of things.”

Yvette McShan thanked NAMI for their work and asked the presenters to think through how to connect Substance Use Disorder and Criminal Justice involvement in their work.

### **Public Comment**

There was no additional public comment provided on this item.

### **Agenda Item 3: Schools and Mental Health Project Update**

Commissioner Mitchell, citing time constraints recommended pushing this agenda item to the next meeting in July. Tom Orrock, MHSOAC manager, provided a brief overview to the Committee on the project scope (included as meeting materials in the meeting packet). Mr. Orrock also provide an update to the Committee on the recent site visit to Seneca and the programs underway.

Yvette McShan noted concerns with the school based programs citing personal experience and frustration that schools shift from scholastic to behavioral and that she would like to see less of the “school to prison pipeline” mentality.

Laysha Ostrow asked for clarification on which schools were going to be included in the scope of the MHSOAC project.

Michaele Beebe directed Committee members to review the packet materials as the project framework provided much information. She explained some of the efforts underway by United Advocates for Children and Families (UACF) in support of the project including focus groups.

Julia Sweeney noted concern that often programs will appear to be functioning well but that site visits should include actual participants to hear the voices of those affected by the programs.

### **Agenda Item 4: Discussion of Future Agenda Items for July 12th Meeting**

Commissioner Mitchell asked the Committee for recommendations for future agenda items. Committee members suggested discussions on:

- Schools in Mental Health Project update
- Stakeholder Contracts
- Fiscal Transparency Tool update
- MHSO providers and insurance
- Discussion on how to address the activities in the Charter and concrete strategies to accomplish goals as outlined.

### **Adjournment**

Meeting adjourned at 12:05pm