

**Mental Health Services Oversight and Accountability Commission
Cultural and Linguistic Competence Committee
2016-2017 Charter**

CLCC CHAIR AND VICE-CHAIR FOR 2016-2017

- Chair, Commissioner Khatera Aslami-Tamplen
- Vice-Chair, Commissioner Tina Wooton

PURPOSE AND GOALS

Our common goal is to be involved with MHSOAC projects selected by the Commission. We want to create more access to various subject matter experts, recruit and incorporate diverse community members, develop the willingness to learn, provide for, monitor, and guide with respect for the attitudes, values, beliefs, practices, heritage, identity, faith, age, sexual orientation, and mental health challenges of our rich cultural and linguistic communities and groups.

CORE VALUES

- Carry out the mission, values, and goals of the MHSOAC.
- Cultural and linguistic competency.
- Respect and reverence for all people.
- Reduce stigma and discrimination.
- Reduce mental health disparities.

GROUND RULES AND GUIDELINES

- Members are expected to attend all meetings (by phone or in person) and be on time.
- Members are expected to be prepared and fully participate in all meetings and assignments.
- Members will respect all cultures, backgrounds, and ideas.
- Members will abide by a code of integrity, excellence, and efficiency in carrying out the mission of the MHSOAC.
- Members of the Committee will actively participate in the projects.
- If members are unable to attend a meeting they will notify the Chair and MHSOAC Staff member prior to the meeting.

MEETINGS AND COMMUNICATIONS

Primary communication is during the scheduled Committee meetings and in strict adherence to the Bagley-Keene Open Meeting Act. The use of email, cell phones, website, or postings may be used for quicker communication as long as no business is conducted and follows the mandates of the Bagley-Keene Open Meet Act. Meetings will be conducted in open session. Adequate notice of meetings will be posted. Members of the public must be provided an opportunity to comment on each agenda item.

RULES OF PROCEDURE

Committee member are reimbursed in accordance with the State of California per diem laws. Decision making is by voting and follows Robert’s Rules of Order:

- A Committee member clearly states a motion;
- Another member seconds the motion;
- Discussion by Committee members;
- Public comment is heard;
- Committee members vote on the motion.

ASSESSMENT, EVALUATION, AND QUALITY IMPROVEMENT

The CLCC will actively see out opportunities to integrate approaches for monitoring and assessing the Committee’s performance and improvement activities. The Committee will apply MHSOAC organizational strategies, methods, and tools for continuous quality improvement to ensure the activities and outcomes of the Committee appropriately reflect the goals, mission, and values of the MHSOAC.

CHARTER ACTIVITIES for 2016-2017

1. Explore existing data collection on racial and ethnic communities.
2. Assess OAC outreach to underserved, poorly served, non-served, and culturally diverse communities.
3. Identify CLCC members with subject matter expertise to participate in MHSOAC projects.
4. Participation in the Community Forums.

CHARTER APPROVED AND ADOPTED

June 9, 2016