



Mental Health Services
Oversight & Accountability Commission

Response to Request for Proposals (RFP) for Mental Health Advocacy

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Agenda Item 9



WELLNESS • RECOVERY • RESILIENCE

Background

- The Mental Health Services Act (MHSA) provides funds for consumer and family advocacy.
- The Legislature increased funding for advocacy and directed the Commission to use a competitive bid process.
- Staff worked with a professional facilitator to conduct individual interviews and public meetings to explore lessons learned and identify common themes from contracts and activities.
- At the January 2016 meeting, the Commission approved the scope of work and minimum qualifications for six (6) RFPs for:
 - Clients/Consumers (\$548,000 per year)
 - Diverse Racial and Ethnic Communities (\$400,000 per year)
 - Families of Clients/Consumers (\$669,000 per year)
 - Parent/Caregivers of Children and Youth (\$437,000 per year)
 - Transition Age Youth (\$500,000 per year)
 - Veterans (\$400,000 per year)

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RFP Overview

- The Scope of Work was developed based on feedback gathered at public meetings and through contractor interviews.
- Proposers were asked to develop deliverables in the following three priority areas:
 - Advocacy
 - Training and Education
 - Outreach, Engagement, and Communication
- Each RFP contained a copy of the scoring tool.
- A Bidders Conference was held to provide an opportunity for proposers to get clarification on the RFP.

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RFP Evaluation Process

- The entire process from receipt of proposals to posting of the Notice of Intent to Award is confidential.
- In accordance with the State of California standard competitive selection process and regulatory requirements, all proposals were evaluated in a multiple stage process.
- Highest scoring proposal is recommended for award.
- Proposals were scored by review panels comprised of subject matter experts from multiple state agencies.

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RFP Evaluation Process *cont'd*

Stage 1: Administrative Submission Review
Proposals that did not meet the requirements of Stage 1 were deemed non-compliant and are not eligible to receive an award.

Stage 2: Technical Review of Proposer's Qualifications and Project Narrative/Work Plan
A minimum of 200 points must be achieved to move to Stage 3.
Proposals that did not meet the 200 point minimum were deemed non-compliant and are not eligible to receive an award.

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RFP Evaluation Process *cont'd*

Stage 3: Reference Checks

Stage 4: Evaluation of Cost Proposal

Stage 5: Combining Proposer's Scores

Stage 6: Adjustments to Score for Bidding Preferences
Up to 5% for bidding preference is for proposers utilizing Disabled Veterans and Small Business.

As outlined in the RFP, the proposal with the highest overall score is recommended for an award.

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Bidder Protest Process

Unsuccessful proposers, wishing to protest the Commission's decision, must submit a letter of intent to protest. For a protest to be successful the protesting proposer must prove one of the following:

1. The protesting proposer would have been awarded the contract had the MHSOAC correctly applied the prescribed evaluation rating standards in the RFP; or
2. The protesting proposer would have been awarded the contract had the MHSOAC followed the evaluation and scoring methods in the RFP.

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RFP Results

- Clients/Consumers
- Diverse Racial and Ethnic Communities
- Families of Clients/Consumers
- Parent/Caregivers of Children and Youth
- Veterans
- Transition Age Youth

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Proposed Motion

- Authorize the Executive Director to issue a "Notice of Intent to Award Contract" to the proposer receiving the highest overall score.
- Establish August 4, 2016 as the deadline for unsuccessful bidders to file an "Intent to Protest" consistent with the five working day standard set forth in the Request for Proposals.
- Direct the Executive Director to notify the Commission Chair and Vice Chair of any protests within two working days of the filing and adjudicate protests consistent with the procedure provided in the Request for Proposals.
- Authorize the Executive Director to execute the contract upon expiration of the protest period or consideration of protests, whichever comes first.